

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, June 22, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Perez called the meeting to order at 6:34 p.m.
2. Director Derr led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. NONE

C. COMMUNICATIONS FROM THE PUBLIC

1. NONE

D. CONSENT CALENDAR

1. The Board approved the June 1, 2004 regular Board meeting minutes. Derr-Wright, unanimous.
2. The Board approved the June 8, 2004 special Board meeting minutes. Derr-Wright, unanimous.
3. The Board ratified payment of the May 2004 bills and payroll for the EGCSD, and received and filed the Budget Status Reports for the month of May 2004. Derr-Wright, unanimous.
4. The Board accepted the contract for the construction of the Fire Training Facility as complete and ratified the signing of the Contract Completion Notice by the General Manager. Derr-Wright, unanimous.
5. The Board adopted an update of District Policy No. 0058 – Fixed Assets. Derr-Wright, unanimous.
6. The Board set July 20, 2004 at 6:30 p.m. as the new advertised public hearing date in the CSD Board Room for the adoption of the environmental document for the Hal Bartholomew Sports Park in East Franklin. Derr-Wright, unanimous.

E. ADVERTISED PUBLIC HEARINGS

1. President Perez opened the Advertised Public Hearing at 6:38 p.m. to approve Resolution No. 2004-56, Adjusting the District Fire Department's Ambulance Fee Schedule. With no comments received from the public, the hearing was closed at 6:43 p.m. McElroy-Mulberg, unanimous.

A motion was made to approve Resolution No. 2004-56, Adjusting the District Fire Department's Ambulance Fee Schedule effective July 1, 2004. McElroy-Wright, unanimous.

2. President Perez opened the Advertised Public Hearing at 6:45 p.m. to adopt the revised fee schedule for Ordinance No. 8, Cost Recovery for Park and Landscaping Plan Check and Review Services. With no comments received, the hearing was closed at 6:48 p.m. McElroy-Wright, unanimous.

A motion was made to adopt the revised fee schedule for Ordinance No. 8, Cost Recovery for Park and Landscaping Plan Check and Review Services effective July 22, 2004. Wright-McElroy, unanimous.

F. PUBLIC HEARINGS

1. President Perez opened the Public Hearing at 7:15 p.m. to approve Resolution No. 2004-57, adopting the FY 2004-05 preliminary budget for the Elk Grove Community Services District. With no comments received, the hearing was closed at 7:18 p.m.

Jeff Ramos stated he was pleased to report that all budgets are within general fund allocations as identified in Figure 11 of the Master Plan. Major highlights in the budget include:

- a) completion and opening of the Wackford Community/Aquatic Complex;
- b) full-year operation of the Fire Training facility;
- c) construction of relocated Fire Station 72;
- d) renovation of Fire Station 74;
- e) addition of an engine company beginning September 1, 2004;
- f) development of fifteen new parks;
- g) planning for five additional parks;
- h) modular facility for operation of a pre-school program at the Johnson Park Rec Center;
- i) additional recreational programs to keep pace with population growth;
- j) an allocation for the CSD's share of LAFCO; and
- k) 15% property tax growth.

Items reviewed and approved by the Board include:

- a) the net concession revenues for the Elk Grove Pool, Wackford Aquatics Complex, and Kloss Softball Complex will be transferred to the Sports and Aquatic 04 sub budget from the 02 sub budget at the end of the fiscal year;
- b) emphasis will be placed on training rather than conferences within the Parks Department's budget, at the discretion of the Parks & Rec Administrator;
- c) implement a 20th Anniversary Marketing Campaign to promote the District, to include a "Quality of Life" photo contest; "Quality of Life" calendar for public distribution, and miscellaneous marketing items.

Jeff indicated changes made by the Board tonight will be included in the final budget scheduled for adoption on August 3, 2004. With that, a motion was made to approve Resolution No. 2004-57, adopting the FY 2004-05 preliminary budget for the Elk Grove Community Services District. Derr-Wright, McElroy, Perez - yes; Mulberg - abstain.

2. The Public Hearing to approve Resolution No. 2004-58, adopting the FY 2004-05 preliminary budget for the District-Wide Landscape & Lighting Assessment District was opened at 7:43 p.m. With no public comments received, the hearing was closed at 7:45 p.m. McElroy-Derr, unanimous.

Highlights of items in the preliminary FY 2004–05 District–Wide Landscape & Lighting Assessment District budget include:

- a) the addition of a Park Maintenance Worker I;
- b) the maintenance and operating expenditures for a full fiscal year of Elk Grove Regional Park;
- c) reallocation of one–half of the Elk Grove Boulevard median acreage to the East Franklin Benefit Zone;
- d) a 5–year lease purchase of an aerator and tractor;
- e) the purchase of a trailer to transport the aerator and tractor;
- f) the purchase of a water main leak detector;
- g) the purchase of an arrow board, needed for employees’ safety when working on or near roadways;
- h) the purchase of a sod cutter;
- i) the purchase and installation of a fertilizer injection pump at Nottoli Park.

A motion was made to approve Resolution No. 2004–58, adopting the preliminary budget for FY 2004–05 for the District Wide Landscape & Lighting Assessment District; authorizing the General Manager to begin the recruitment process for a Park Maintenance Worker I; soliciting bids for the fixed assets identified in the Landscape & Lighting budgets; and awarding the bids to the lowest responsible bidder or bring back to the Board for approval, as set forth in the policy. McElroy–Wright, Derr, Perez – yes; Mulberg – abstain.

G. STAFF REPORTS

1. The Board authorized the Fire Chief to give a conditional offer of employment to 12 firefighter/paramedic applicants and 3 firefighter applicants. Mulberg–McElroy, unanimous.

H. BOARD OF DIRECTORS BUSINESS

1. In response to Director McElroy’s request that staff work closely with the City of Elk Grove to discuss the consolidation of some of the smaller park sites in the Laguna Ridge Specific Plan, Rita stated as indicated in the Staff Report, City staff is agreeable with either increasing the size of those parks or adding that acreage to other parks in the plan. CSD staff will continue to work with the City on the Laguna Ridge Specific Plan, as well as develop a Finance Plan based on the additional parks and open space included in the plan.
2. Fire Committee – Director McElroy – No report.
3. Parks and Recreation Committee – Director Wright – No report.
4. Budget/Finance/Insurance Committee – Director Mulberg – No report.
5. Policies & Procedures Committee – Director McElroy – No report.
6. Strategic Planning Committee – Director Derr – No report.
7. Fire Communications Board – Chief Grueneberg reported an agreement was ratified with Local 522; a personnel matter was resolved; and William Harry will be coming on Board July 1, 2004 as the new Com Center Director.
8. Senior Center Board – President Perez stated the Senior Board met earlier today to discuss the slower–than–expected pace of the center remodel. With the transition of a new Board in July, an ad–hoc committee will be formed to look at developing the Poppy Ridge property in order to generate some revenue to offset the property tax obligations for the property. The Board thanked the volunteers and the Advisory Committee for the work they had done this past year.

9. Local Agency Formation Commission (LAFCo) – Director Mulberg indicated the annexation of Walnut Grove to the Sacramento County Regional Sanitation District was approved, and the municipal service review and updated sphere of influence for Sacramento Metro Fire District were adopted.
10. Sacramento County Treasury Oversight Committee – Jeff Ramos – No report.
11. Miscellaneous Reports – None.

I. COMMUNICATIONS FROM THE PUBLIC

1. NONE

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. President Perez asked a Proclamation be prepared for Elk Grove Unified School District Superintendent Dave Gordon, who has accepted a position with the Sacramento County Office of Education.
2. Director McElroy requested a report be included with the next Department Head verbal report with regards to the extent of Dan Kunz's involvement with the Elk Grove Senior Center remodel.

K. ADJOURNMENT TO EXECUTIVE SESSION

1. President Perez adjourned to an Executive Session at 8:04 p.m.

L. EXECUTIVE SESSION

The closed Executive Session was opened at 8:08 p.m. to discuss the following items:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
TITLE: ADMINISTRATIVE SERVICES DIRECTOR
(*Government Code Section 54957*)
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Subdivision (b)
of Section 54956.9 – One Case
(*Government Code Section 54945.9(b)*)

M. REOPEN REGULAR MEETING

President Perez re-opened the regular meeting at 8:24 p.m.

N. ADJOURNMENT

With nothing to report out of Executive Session and no further business, President Perez adjourned the regular meeting at 8:25 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board